

The Japanese Department at Azabu Elementary school.

## 1. Introduction

The Japanese Department at Azabu Elementary School was founded to serve the needs of foreign students and returnees from overseas who are attending elementary school in Tokyo's Minato Ward.

Such students spend as much time as possible in the regular classroom, but commute to the Japanese Department for a certain number of hours each week. In the Japanese Department, teachers work with students individually or in small groups to help them acquire Japanese language and adjust to school life in Japan.

## 2. Goals

We hope to raise children who:

- Enjoy their studies.
- Are outgoing when speaking with teachers and other students.
- Recognize and value the differences between people.
- Value the language and culture of the country of origin.

## 3. Instruction

In the Japanese Department, we emphasize the following points:

- Making correct greetings in a variety of situations.
- Correct and clear pronunciation.
- Reading and writing in hiragana, katakana and kanji.
- Terms and expressions used in the classroom and in textbooks.
- Proper sentence structure to facilitate reading and writing.
- Understanding Japanese school customs.

- Being able to follow regular classroom instruction in all subjects such as mathematics, social studies and science.
- Promoting international understanding by providing opportunities for students to share their culture with other students.

## 4. Admission

To be admitted to the Japanese Department at Azabu Elementary School, students must:

- 1) Be enrolled in Minato Ward public elementary school.
- 2) Have difficulty in attending regular classes in Japanese.
- 3) Have a safe means of commuting from their home school to Azabu Elementary.

In order to enroll in the Japanese Department:

- 1) Parents should make a request to the homeroom teacher and principal of the school at which their child is enrolled.
  - 2) The principal of that school will make a formal request to the principal of Azabu Elementary School.
  - 3) The principal of Azabu Elementary School will interview the parent and child.
- ☆ In general, children may remain enrolled in the Japanese Department for two years.

## 5. Schedule

In general, students enrolled at Azabu Elementary School are pulled out of the regular classroom for about one hour a day of specialized instruction in the Japanese Department. Children enrolled at other elementary schools in Minato Ward may commute once or twice a week to Azabu for two-hour lessons, a maximum of four hours of instruction per week. Each child's schedule of instruction is set in consultation with the parents and the classroom teacher.

	Mo	Tue	We	Thu	Fri
1	Morning hours (8:40~10:15)				
2					
3					
4					
	Lunch				
5	Afternoon hours (13:35~15:10)				
6					

Students come directly from home to Azabu and return to the home school.

After lunch, students commute from the home school to Azabu and return directly home.

## 6. Address

Azabu Elementary School

1-5-15 Azabu-dai, Minato-ku, Tokyo 106-0041

Tel (Main): 03-3583-0014

Tel (Direct): 03-3589-4310

Nearest station:

Roppongi Itchome Station (Tokyo Metro Namboku Line)

